

# Ashbourne Primary School

## Information for parents

### September 2020

### Health, safety and logistics



All pupils will return to Ashbourne Primary School in class 'bubbles' from September. It is important that the children return to school to minimise as far as possible the longer term impact of the pandemic on children's education, well-being and wider development.

We are really looking forward to seeing all of our children again.

This guide will provide you with all of the information you need for September. Obviously, things could change with government policy or local lockdowns but we want to reassure you that we will be fully prepared to welcome the children back as safely as we can.

There might be 'teething problems' in week 1, but together we will work through these!

*Miss Paula Whysall*  
*Headteacher*

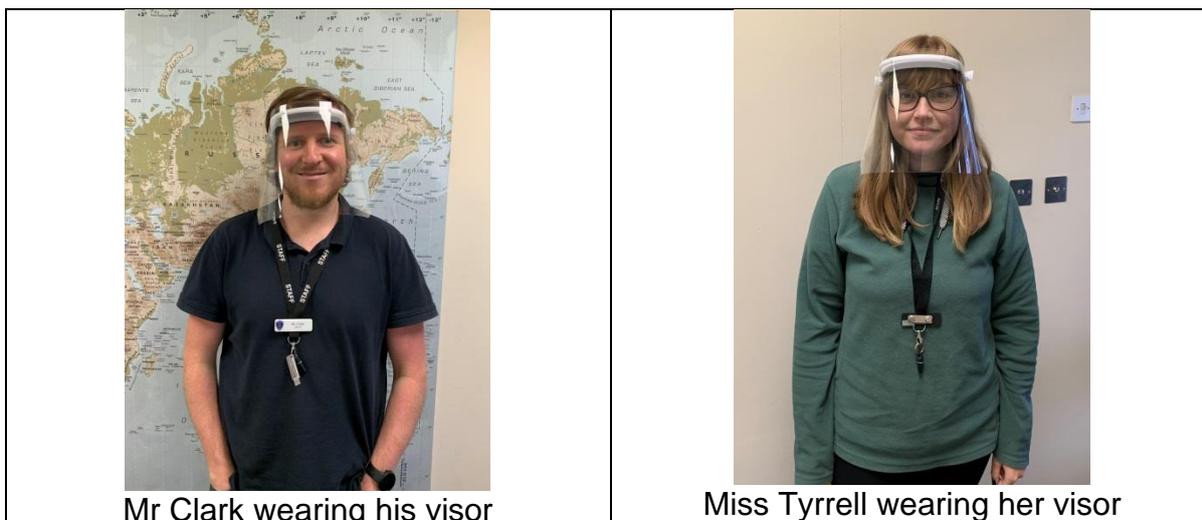
## **Class bubbles**

Reception - Miss Toone
1/2ET – Mrs Emberley and Miss Tyrrell
2DT – Miss Davis and Mrs Thornley
3M – Miss Mochor
4C- Mr Clark
5O – Mrs Oldrini
6D – Miss Durose
6VA – Miss Valentine and Mrs Adams

## **Social Distancing and ‘bubbles’**

It is important to reduce the number of contacts between children and staff. This can be achieved through keeping groups separate (in ‘bubbles’) and through maintaining distance between individuals. The children will be in class group bubbles and will not be mixing with other classes at any time.

It is important that the staff continue to stay 2 metres apart from each other and apart from the children as much as possible. This is obviously challenging in an education setting and therefore the staff will be wearing visors and sometimes masks in order to best support the children. In the event of a first aid emergency, the staff will wear full PPE (mask, gloves and apron)



## **Infection control**

Please talk to your children about the following:

- The importance of handwashing on entry and exit of the school building and regular handwashing throughout the day for 20 seconds.
- Good hygiene promoting the ‘catch it, kill it, bin it’ approach.
- Maintaining a 2 metre distance from staff.

## **Illness**

- If your child is displaying any symptoms a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), please keep them at home.

- Any child who displays symptoms when at school, will be sent home and advised to follow the guidance which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.
- Parents will be expected to ensure that there is never a time that there will not be an adult available to collect a child within 45 minutes of receiving a call from school. If the child needs to go home because of symptoms, our school will have an area that is not used for anything else where the child will be isolated whilst being supervised by an adult who can maintain at least 2m distance throughout.
- If there is a confirmed case in school, we will enact policies to test and/ or isolate the rest of the class and all parents will be informed.

### **Start and end times of the school day**

The guidance states that schools should consider staggered starts or adjusting start and finish times to keep groups apart as they arrive and leave school.

The timings at Ashbourne Primary will be as follows:

Year group	Start time	End time	Entry/exit
Miss Toone's class	8:45- 8:55	3:10-3:15	Back gate/small playground
1/2ET	8:45 – 8:55	3:10 – 3:15	Back gate/small playground
2DT	8:45 – 8:55	3:10 – 3:15	Top gate/side wooden gate by bins
3M and 4C	8:40 – 8:45	3:00 – 3:05	Back gate/ wooden gate by bins
5O, 6D and 6VA	8:30 – 8:35	2:50 – 2:55	Top gate/main entrance

If parents have siblings in other year groups, please bring children together. It is important that pupils don't arrive earlier or later than their allocated time.

For parents, gathering at the school gates and coming into the site without an appointment is not allowed. Please drop your child at the designated place. If you need to speak to a teacher, please use the dojo or contact by phone.

### **Break time and lunchtime**

Break times will be staggered and the children will play in designated areas. Break snacks will still be available to buy for 30p. This is for Year 1 -6.

The children will have lunch in the hall in their bubble groups. Two bubble groups can fit safely in the hall and the tables will be cleaned between each sitting.

## **Classrooms and resources**

As the guidance states to avoid close face to face contact and minimise time spent within 1 metre of anyone, the children will be sitting in rows to allow pupils to sit side by side. This won't be possible in Reception class and 1/2ET.

For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared within the bubble.

## **What can be brought from home?**

It is still recommended that pupils limit the amount of equipment they bring into school each day. Therefore, only essential items please - lunch boxes, hats, coats, books. Book bags are allowed. No mobile phones or toys.

## **Wraparound Care**

In order for us to run wraparound care safely and within the guidance, changes have needed to be made. The children will need to remain in their 'bubble' groups

### **Morning club**

The children can be dropped off between 7:30 and 8am. No later. The cost of this will be £4 and must be booked and paid for on parent pay. The children will be directed to an area on arrival and can do the activities provided with their bubble group. Breakfast items can be purchased for 30p an item.

### **After school club**

There are places for a maximum of 20 pupils. This is also booked on parent pay for £8 and will run until 5:30pm. This will include food. Again, the children must be kept in bubble groups.

Cleaning of tables and equipment will need to take place at the end of morning club and after school club.

## **Behaviour**

There will be a zero-tolerance policy for any pupils undermining the health and safety procedures and putting staff or other pupils at risk. An isolation room will be used for any pupils compromising health and safety and parents contacted to collect their child.

## **Pupils and families who are anxious about returning to school**

Many of you might be anxious about the return to school. We will talk to you about your anxieties, share our risk assessments with you and Mrs Walters and Mrs Blake are always on hand to offer support and advice.

## **Pupils who are shielding**

The majority of pupils will be able to return to school. There will only be a small number of pupils who will need to stay at home. These pupils remain under the care of a specialist health professional. We will contact parents of these pupils directly to discuss their education.

## **Attendance and fines**

The government have stated that it is vital for all children to return to school.

Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

## **Uniform**

The government guidance is that schools to return to their usual uniform policies in September. Uniform can play a valuable role in contributing to the ethos of a school and setting an appropriate tone.

Please remember that while jumpers with our school logo are preferable, plain navy jumpers can also be purchased from supermarkets such as Asda, Tesco etc.

## **Walking to and from school**

If parents allow older pupils to walk to and from school, it is important that children only walk with siblings or children from their class bubble. This is important for us in maintaining the safety of everyone in the school community.

As no mobile phones should be brought to school, children will either need to be collected or have clear instructions from parents about their going home arrangements.

## **Catch up learning**

You will have heard about government funding for schools. This is yet to arrive and we are uncertain how much Ashbourne Primary will receive. Being ahead of the game, we chose to have an 8<sup>th</sup> class this year to enable single year group classes in the juniors and making the class sizes smaller to enable this catch up work to take place with the class teacher. The infant classes will all have a Higher Level Teaching Assistant alongside the class teacher to allow catch up work to take place.

In September, all pupils will be assessed and catch up plans put into place working alongside parents with compulsory homework.