

# Ashbourne Primary School

Headteacher: Paula Chisholm

Co-Headteacher: Heather Davis

Chair of Governors: Ashley Tabony



4<sup>th</sup> September 2023

Dear Parents,

Welcome back! We are very pleased to welcome all of our pupils back to school.

## ACE Derbyshire Trust

ACE Derbyshire Trust has now been formed. This is the Trust that we have set up along with Bradley and Brailsford Primary Schools. There has been a delay on conversion into the Trust for Ashbourne Primary. Our new conversion date is October 1<sup>st</sup>.

As you know, I am working for the Trust central team alongside being the Headteacher at Ashbourne Primary School. My working days at school will typically be Mondays and Wednesdays.



### School times of day

Please remember that our times are:

#### **EYFS and KS1 (Reception, Y1 and Y2)**

Reception Class, Y1 and Y2 start at **8:45am**. All infants need to be dropped off 5 minutes before, at 8:40am. Their day ends at **3:15pm**.

#### **KS2 (Y3, Y4, Y5, Y6)**

Children in KS2 start the day **8:40am**. All KS2 children need to be dropped off 5 minutes before, at 8:35am. Their day finishes at **3:10pm**.



### School website/Facebook Page/Instagram/Class Dojo/Text/Arbor

We use lots of ways to keep parents informed on school matters. The website address is: [www.ashbourneprimary.co.uk](http://www.ashbourneprimary.co.uk). You can also follow us on Facebook and now Instagram, and sign up to Class Dojo for regular updates from the teachers. Please ensure that you inform the school office if you have changed your mobile number or if you no longer wish to receive text messages. You will receive school letters via Arbor, so please sign up to this to ensure you receive important communications

### Morning club

Morning club will be available for dropping off between 7:30am – 8:15am and is £5. This includes 2 breakfast items. Additional items can be purchased for 50p. Please continue to



Cokayne Avenue, Ashbourne, Derbyshire DE6 1EJ

Tel: 01335 342891 | Email: [info@ashbourneprimary.derbyshire.sch.uk](mailto:info@ashbourneprimary.derbyshire.sch.uk)

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book on parent pay. For EYFS/KS1 siblings of KS2 pupils, you are welcome to drop off at 8:35am for no cost.

## After school club

After school club will continue from 3pm – 5:45pm. The cost is £10.

If you wish to use the early slot up to 4:30pm, this is charged at £8 and does not include food. Please note that if you arrive after this time, there is an additional £2 charge. This is payable to Mrs Collins on arrival.



## Attendance and fines

To provide consistency, the Government have introduced a new national framework on attendance.

Education Penalty Notices are issued to parents of statutory school age children. They can be issued to each parent or carer who is deemed liable for the child's absence from school. The new costs and process is outlined below:

**First Offence** - The first time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be: £160 per parent, per child paid within 28 days. Reduced to £80 per parent, per child if paid within 21 days.

**Second Offence (within 3 years)** - The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be: £160 per parent, per child paid within 28 days.

**Third Offence and Any Further Offences (within 3 years)** - The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court.

### Attendance categories

95 to 100% - as expected

91 to 94% - at risk of persistent absence

80 to 90% - persistent absence

51 to 79% - at risk of severe absence

Less than or equal to 50% - severe absence

## Uniform reminder



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Navy jumpers and cardigans with black or dark grey skirts, trousers or shorts. Shirts and polo shirts in white should be worn. Dresses in navy and white check may be worn in summer.

Book bags can be purchased from Needles Embroidery. As large bags and rucksacks cannot be accommodated in school, please only bring a book bag and lunch box if needed.

We like to see our children with professional hairstyles, therefore children should not have 'tramlines' or dyed hair.

A watch can be worn and one stud in each ear for pierced ears. These must be removed for PE. Hair accessories should be navy or gold in line with the school colours. No other accessories can be worn including nail varnish.

**Please remember to label uniform. We do have lots of items in lost property each year without names.**

## Behaviour policy

Our new behaviour policy is on our website. This includes our behaviour curriculum, rewards and sanctions and expectations.

## Diary dates

5<sup>th</sup> Sept – children return to school

10<sup>th</sup> sept- school photos

17<sup>th</sup> Sept 9am – phonics meeting for new EYFS parents

9<sup>th</sup> October – poetry festival

14<sup>th</sup> October – DT week

21<sup>st</sup> October – parents' evening week

24<sup>th</sup> October – KS2 gymnastics festival

25<sup>th</sup> October INSET



## Toys and mobile phones



Please do not send any toys into school unless requested by the teacher. Mobile phones are for Year 6 pupils and are only allowed with a letter from the parent explaining why a mobile phone must be brought to school. Phones will be stored in the school office. Please send letters addressed to the Headteacher by Thursday 12<sup>th</sup> September.

## Staffings and Vacancies

We welcome Kate Ives and Jade Barnhurst to the Catering team.

We currently have the following employment vacancies available:

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Teaching Assistant – Monday – Friday 8:40am – 12:00pm. November start.

Middy supervisor – Monday – Friday 11:55am – 1:15pm. November start.

Cleaner – Monday - Friday 3:30pm – 5:30pm. November start.

Please apply online at <https://jobs.derbyshire.gov.uk>

Kind regards,

Paula Chisholm

Louise Shaw

Headteacher

Co-headteacher