

**Ashbourne Primary School
Full governing body meeting
(Local Governing Committee (FGB) Meeting)
Wednesday 25th September 2024, 5pm**

Minutes

Present

Paula Chisholm
Louise Shaw
Ashley Tabony
Ken Torr
Vicky Howell
Amanda Bailey

Apologies

Chloe Woolley
Chetali Patel
Louise Yeomans
Katie White
Colin Smith

Clerk Jane Cole

Agenda Items:
<p>FGB.25.09.24-1: Apologies</p> <p>i. apologies given – apologies were received from Chloe Woolley, Chetali Patel, Louise Yeomans, Katie White, Colin Smith</p> <p>ii. acceptance of apologies – all apologies were accepted.</p>
<p>FGB.25.09.24-2: Declarations of interest – no interests were declared.</p>
<p>FGB.25.09.24-3: Confidentiality statement - Governors were reminded that matters discussed in the meeting are confidential and that the way of making these matters public is through the minutes.</p>
<p>FGB.25.09.24-4: Election of Chair and Vice Chair - In line with good practice at this point the meeting was chaired by Jane Cole (Clerk) who asked for nominations for the positions of both Chair and Vice Chair of Governors.</p> <p>VH nominated Ashley Tabony as Chair of the Governing Body AB seconded this. Ashley Tabony was appointed Chair of the Governing Body.</p> <p>VH nominated Ken Torr as Vice Chair of the Governing Body AB seconded this. Ken Torr was appointed as Vice Chair of the Governing Body</p>
<p>FGB.25.09.24-5: Minutes of the last meeting – Wednesday 3rd July 2024 – The minutes and confidential minutes of FGB 3rd July 2024 were accepted as a true and accurate record of the meeting.</p>
<p>FGB.25.09.24-6: Matters arising from the minutes of the last meeting (only items not on this agenda)</p> <p>FGB.24.04.24-5 Matters arising from the minutes of the last meeting (only items not on this agenda):</p> <p style="padding-left: 40px;">FGB.24.01.24-9 Y6 case study: HD presented the case study for Y6 2022/2023. Action: PC will investigate schools with similar demographics. No action yet undertaken due to current high workload associated with academisation process.</p> <p>Louise Shaw will now investigate this.</p>
<p>FGB.25.09.24-7: Pecuniary interests forms and DBS update forms (Jane) – All present governors completed the pecuniary interests form and DBS update form; Jane Cole will distribute the forms to absent governors for completion.</p>
<p>FGB.25.09.24-8: ACE Derbyshire:</p>

Academy update – PC reported that ACE Derbyshire Trust is now formed, with Bradley, Brailsford and Morley primary schools converting on 1st September 2024. Ashbourne Primary and Hulland are due to convert on 1st October 2024 and Norbury on 1st November 2024. The road access problems that delayed conversion by APS have been resolved.

Scheme of delegation – Governors questioned the Scheme of Delegation as follows:

- Does each school manage their own money?
PC explained that each school's money is paid into the Academy account, 6.2% of that budget is top sliced for the Academy and the remainder is allocated to the school.
- Can extra curricular activities be shared by schools in the Academy?
PC explained that things such as sports coaching could be shared.
- Have financial limits for APS changed?
PC explained that the financial limits for APS have not changed. She did, however, emphasize the need for caution with spending.
- How would extra resources, such as an additional class, be financed.
PC explained that this would have to be requested through the trust.

- Terms of reference for FGBs – Governors reviewed the TOR for FGB's. AT signed TOR and code of conduct for FGB.
- Local Governance handbook
- Trust report to FGBs – PC reported the following:

EYFS data is in line or above national levels for all schools in the Trust.

Phonics is a strength across the Trust – all schools are above national levels.

Writing and maths at KS2 is an area for improvement for half of the schools in the Trust.

Reading and SPAG at KS2 is a strength.

An assessment calendar has been provided to all schools for 2024/2025 for consistency.

FGB.25.09.24-9: Headteacher report to governors – PC presented the Headteacher's report to governors. The following points were noted:

- NOR is now 209, including nursery children.
- End of year data for 2023/2024 is as follows:

EYFS:

67% achieved GLD

Year 1 Phonics:

89% achieved standard

Year 2 Data:

Writing 72% Expected Standard - 14% GDS

Reading 69% Expected Standard – 14% GDS

Maths 72% Expected Standard – 7% GDS

GAPS 75% achieved Expected Standard - 21% GDS

Year 4 Multiplication Test:

Average score 18

National average score: 20.7

Year 6 Data:

Writing 65% Expected Standard with 0% GDS

Reading 71% Expected Standard with 32% GDS

Maths 68% Expected Standard with 9% GDS

Grammar 71% Expected with 26% GDS

Governors noted that no year 6 pupils had achieved writing at GDS.

- Safeguarding – there is now an additional 'Child in need'.
PC noted that there are 2 additional children with challenging behaviour.
- PC noted that attendance compares well to national data but is disappointing compared to previous school attendance data. PC explained the new attendance policy from the government:

Attendance data:

National average	94.6%
Whole school attendance	97.5%
Number of authorised and unauthorised absences <u>National:</u> Authorised = 2.2% Unauthorised = 3.2% Persistent absence = 11.3%	Authorised = 1.5% Unauthorised = 0.63% Persistent absence = 6.2%
Groups e.g. SEN, PP, EAL	SEN 98.6% PP 98.8% EAL 97.2%

SEND/Pupil premium

Total number of pupils on SEND register (% of school)	19% - 38 children
Numbers of EHCP/ Number of Inclusion funding	7% - 15 children
Number of Pupil premium children in receipt of funding (% of school)	36% National 24%

PC informed governors that many children are in need of support, but applications are having to be made for funding. When a child transfers from another school any funding they have is not transferred.

FGB.25.09.24-10: Safeguarding – All Governors to read and sign KCSIE 2024 – Jane Cole will ask Governors to acknowledge reading KCSIE by email.

FGB.25.09.24-11: End of year data –

EYFS:

67% achieved GLD

Year 1 Phonics:

89% achieved standard

Year 2 Data:

Writing 72% Expected Standard - 14% GDS

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Governors noted that no year 6 pupils had achieved writing at GDS.

PC explained that she is pleased by the data overall but noted that mobility and parental attitude and engagement give cause for concern.

AT noted that it was a positive set of data, especially in view of the challenges presented.

FGB.25.09.24-12: Review of school improvement plan 2023-2024 – governors reviewed progress with priorities for 2023/2024:

Priority 1: To ensure Nursery provision is good or better – PC and governors agreed that this had been successful.

Priority 2: To improve Writing outcomes for all groups – PC told governors that this would be continued as a priority for 2024/2025.

Priority 3: To strengthen leadership capacity at all levels – PC informed governors that leadership has been improved successfully within school.

Priority 4: To improve maths outcomes at the end of KS2 – PC and governors noted that this has had some success and will be continued as a priority in 2024/2025, focussing on girls.

FGB.25.09.24-13: School Improvement Plan 2024-2025 – the following priorities have been identified for 2024/2025

Priority 1: To improve writing outcomes so they are in line with reading and maths

Priority 2: To improve outcomes for girls in maths

Priority 3: To engage parents to improve pupils' attitudes to learning.

Priority 4: To provide a personalised learning programme for pupils joining the school in Y4/Y5/Y6 to address gaps in their learning.

FGB.25.09.24-14: SES – governors reviewed the updated SES. It was noted that Vicky Thorne, the nursery leader, is completing a PGCE on site through Sheffield University.

AB asked whether nursery provision had helped with transition to Reception?

PC/LS replied that it had and that there had been excellent transition from nursery to reception.

FGB.25.09.24-15: Trust policies for adoption:

PC shared the following policies from ACE Derbyshire Trust, explaining that the trust is working with a company that provides model policies; this will ensure compliance and updates to policies when necessary.

- Child protection and safeguarding
- Health and safety
- First aid
- Admissions
- Suspensions and exclusions
- Complaints
- Children with health needs who cannot attend school
- Charging and remissions
- Assessment
- uniform

Governors were happy with the policies.

FGB.25.09.24-16: Governor Statement for School Website – Ken. KT presented the annual governor statement. Governors were happy with the statement and thanked Ken for his work. A discussion followed regarding the structure of the FGB for APS which would be:

Headteacher

1 staff governor

2 parent governors

5 Trust governors.

FGB.25.09.24-17: Curriculum:

Aspirations topic review. Governors reviewed the Aspiration topic review. KT noted the huge effort made by staff to deliver the topic.

FGB.25.09.24-8: Electricity invoice – the electricity invoice of £3209.40 was approved for payment.

FGB.25.09.24-9: Any other business – none.

FGB.25.09.24-20: Date of next meeting –20th November at 5pm – some governors noted that they were unable to attend. PC will investigate an alternative date.

FGB.25.09.24-21: Determination of items deemed to be confidential -none