

**Ashbourne Primary School  
Full Governing Body Meeting  
Wednesday 26<sup>th</sup> April 2023, 5pm**

**Minutes**

**Present**

Ashley Tabony  
Paula Chisholm  
Heather Davis  
Ken Torr  
Jeremy Cresswell  
Vicky Howell  
Amanda Bailey  
Chetali Patel

**Apologies**

Colin Smith  
Katie Whitby

Chloe Woolley – Maternity leave

Agenda Items:
<p><b>FGB.26.04.23-1: Apologies.</b></p> <p>i. <b>apologies given</b> apologies were received from Colin Smith and Katie Whitby.</p> <p>ii. <b>acceptance of apologies:</b> apologies were accepted from Colin Smith and Katie Whitby.</p>
<p><b>FGB.26.04.23-2: Declarations of interest.</b> None.</p>
<p><b>FGB.26.04.23-3: Confidentiality statement.</b> Governors were reminded that matters discussed in the meetings are confidential, and that the way of making these matters public is through the minutes.</p>
<p><b>FGB.26.04.23-4: Welcome new governor.</b> Governors appointed and welcomed new governor Chetali Patel. She will be part of TLC.</p>
<p><b>FGB.26.04.23-5: Application from parent governor for consideration.</b> Governors considered the application from Louise Yeomans for co-opted governor. <b>Governors agreed to appoint Louise Yeomans as co opted governor. She will be part of TLC.</b></p> <p><i>A confidential item was discussed</i></p>
<p><b>FGB.26.04.23-6: Minutes of the last meeting – January 25<sup>th</sup> 2023.</b> The minutes and confidential minutes of FGB.25.01.23 were accepted as true and accurate minutes of the meeting.</p>
<p><b>FGB.26.04.23-7: Matters arising from the minutes of the last meeting (only items not on this agenda.)</b> There were no matters arising.</p>
<p><b>FGB.26.04.23-8: Minutes from committee meetings since the last meeting of the full governing body (only minutes that have been ratified by the committee)</b></p> <ul style="list-style-type: none"> <li>• RFL. January 17<sup>th</sup> 2023: Ratified at committee</li> <li>• TLC January 17<sup>th</sup> 2023: Ratified at committee</li> </ul>
<p><b>FGB.26.04.23-9: Matters arising from committee meeting minutes:</b> There were no matters arising</p>
<p><b>FGB.26.04.23-10: Safeguarding audit NSPCC and governor ROV.</b> HD has completed the NSPCC Safeguarding audit. An area for development was to make the complaints tab on the website more apparent – this has been addressed. <b>KT expressed concerns that he felt that the new format of the audit made it more difficult for him to directly check that all necessary documentation was up to date.</b> The ACE group of schools have all used the NSPCC Safeguarding audit this time. <b>Action: HD and KT will complete the NSPCC Safeguarding audit together the next time it is used so that KT (Safeguarding Governor) can see how judgements are made.</b></p>
<p><b>FGB.26.04.23-11: Data summary.</b> This was reviewed at TLC.</p>

AT noted that boys are performing less well than girls in several year groups and particularly in literacy areas.

PC felt that nursery class would help all children to be school ready when they start Reception.

**FGB.26.04.23-12: Parent banned from school premises.** Governors reviewed the restriction of a parent's license to enter the school premises.  
**Governors upheld the decision taken by PC and agreed to extend the restriction until the end of this school year.**

**FGB.26.04.23-13-Budget annex 1.** Governors reviewed the budget and annexe 1. PC explained that, following cuts in the budget, it now balanced over this year and not 2 years as originally planned. Governor Colin Smith has supported the cuts in the budget.

**Actions: Governors approved the budget.**

**Governors approved annexe 1**

**FGB.26.04.23-14: School Improvement Plan.** Updates to the SIP were reviewed by Governors: PC reported that writing remains an issue at APS and within the ACE group. Ideas for strategies for writing continue to be investigated.

HD, PC and VH explained strategies being implemented to aid memory.

PC reported that improvements in assessment processes are going well.

Nursery provision will be addressed in item 17.

**Governors accepted the progress with the SIP.**

**FGB.26.04.23-15: SES** PC reported that this has not yet been updated.

**FGB.26.04.23-16: RSE curriculum.** Governors reviewed the curriculum, planning and some resources in light of a parental complaint.

**Governors concluded that they were satisfied with the RSE curriculum and they felt it was compliant with Government guidelines.**

**Governors approved the letter from PC/HD in response to the parental complaint. They agreed to warn the parent concerned of the possibility of them being removed from Class dojo following inappropriate comments on this platform.**

**FGB.26.04.23-17: Nursery consultation and governor decision** Governors reviewed the responses from the nursery consultation.

**Governors agreed that the responses gave no concern.**

AB questioned whether the nursery would offer holiday provision.

PC replied that it would not as parents would be able to be dual registered with another nursery provider that offered holiday provision.

**Governors agreed to a Governor – led nursery starting at APS in September 2023.**

PC informed governors that toddler group at APS would stop at the end of the school year.

Governors reviewed costing and pricing for the nursery.

**The following were approved:**

£14 per session for anything over the free childcare hours

Wraparound care:

Wraparound care costs were discussed and agreed.

**FGB.26.04.23-18: Increasing breakfast, snack and ASC, morning club prices, lunch prices:**

Governors reviewed charges for wrap around care, snack and school lunches:

**The following increase in charges were approved:**

Wraparound care:

£5 for morning club to include 2 breakfast items. Additional items will be 50p each.

£8 for 3:15 – 4:30 after school club

£10 for 3:15 – 5:45 after school club, including snack

Playtime snack: 50p

School dinners: Governors agreed to increase school dinner price, but not exceed the cost of a school dinner set by DCC when it's increase is announced.

**FGB.26.04.23-19: Academy updates (finance, consent meeting.** PC reported that Bradley and Brailsford schools now have consent from the Diocese to form an Academy. She advised Governors that funding is available to Academies that is not available to maintained schools; there is also funding available to set up a MAT.

KT questioned the stability of the MAT if staff key staff changed.

AT responded that articles of association would have to be adhered to.

KT questioned the timescale for setting up the Academy?

PC has been advised that the original timescale for conversion of September 2024 is too long and that the application should be submitted as soon as possible. The preferred date for conversion is now Easter 2024, with the earliest conversion date being January 2024.

AB questioned when parents are being informed about the Academy.

PC responded that parents are being informed by letter on Friday 28<sup>th</sup> April with a meeting on 17<sup>th</sup> May.

**Governors accepted the progress of the process and updates.**

**FGB.26.04.23-20: Headteacher/co-headteacher for 23/24:**

**Governors agreed that the arrangement of Headteacher for 3.5 days per week and Co-Headteacher for 2 days per week would continue for 2023/2024. In addition, HD will be released from class for a further 1.5 days per week.**

**FGB.26.04.23-21: Any other business:** None

**FGB.26.04.23-22: Date of next meeting** – 5<sup>th</sup> July 2023 at 5pm

**FGB.26.04.23-23: Determination of items deemed to be confidential:** None.