

Report to governors
March 2023
Safeguarding review

**Review of safeguarding data
Single Central Register**

Date of last review of the Single Central Register – 20th March 2023 – still awaiting DBS of staff member starting on 1/12/23. This has been chased up by AP with DCC.

Polices which should be in place to safeguard pupils:

| Policy | Date of last review |
|-----------------------------------------------------|-----------------------------------------|
| Child Protection and Safeguarding | January 2023 |
| Complaints | June 2022 |
| Behaviour | Sept 2022 |
| Anti-bullying and Anti-harassment | June 2022 (still awaiting new LA model) |
| Health and Safety (inc administration of medicines) | Jan 2023 (Meds Mar 2019) |
| Equality policy | Jan 2023 |
| Sex and Relationships | September 2020 |
| Staff grievance | January 2013 |
| Staff conduct | Jan 2021 |
| ICT Acceptable User policy | March 2023 |
| Use of photographs and video recording | March 2022 |
| Volunteer policy | September 2020 |
| Confidential Reporting | Jan 2016 |
| Critical Incident | September 2022 |
| Managing allegations of abuse against staff | March 2018 |
| Online safety Policy | March 2023 |
| Staff Safer Working Policy | March 2023 |

Training log

Last date Designated Lead (Paula Whysall) received update training: September 13th 2019 (attends termly forums)

Heather Davis – 7th October 2019
Vicky Howell – 29th November 2021

Last date for Child Protection training for the school's Child and Family Wellbeing Leader:

Jayne Walters – November 11th 2019 (attends termly forums)
Ali Blake – March 14th 2019 (attends termly forums)

Last date all staff received update training: 10th November and 1st December for MDS, Catering and caretaking

Last date governors received Child Protection training: 5th October 2021

Last date teaching staff received risk assessment training: Jan 30th 2023

Last date staff received fire safety training: March 2022

Last date of staff basic hygiene / food preparation (teachers and teaching assistants) – 4th June 2013

Kerry Lambert -HABC level 2 Award in Food safety in Catering 23rd October 2020
Helen Collins - HABC level 2 Award in Food safety in Catering 1st November 2021

Safer Recruitment training (needs to be updated every 5 years)

- Paula Whysall – 18th November 2020
- Heather Davis – 18th November 2020
- Jeremy Cresswell – 31st March 2020

Kitchen staff training:

- Sally Bailey (Catering Manager): 5th September 2022 (CIEH Level 2 Award in Food Safety in Catering)
- Sam Robinson (Catering Assistant) Food hygiene certificate held. CMC training Feb 2023

- Chelsea Dakin (Catering Assistant) Food hygiene certificate held. CMC training Feb 2023

Online Safety

Number of incidents recorded in the e-safety log since the last report to governors in Dec 22: 0

Bullying log

Recorded incidents of bullying since the last report to governors in Dec 2022: 0

Behaviour log (recorded on MyConcern) Recorded incidents: 0